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Weekly Safe Checks Book

Dates in use;

From:		• • •	• • •	
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To:

Date	All items correct?	Issues (e.g. Item not recorded in book or item recorded not found in safe.)	Staff Signature 1	Staff Signature 2

Date	All items correct?	Issues (e.g. Item not recorded in book or item recorded not found in safe.)	Staff Signature 1	Staff Signature 2

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