

Course Brochure 2019/2020

















SUPPORTING YOU TO PROGRESS IN YOUR CAREER

Creative Academy is keen to provide you with a wide range of training opportunities

About Us

As an accredited Investors in People Organisation and a recognised provider for the National Skills Academy for Health and Social Care, Creative Support provides and resources a wide range of training Programmes. Working towards this nationally recognised standard of excellence has created a positive learning culture within the organisation and as a result we have an excellent track record in developing our staff team helping service users achieve positive outcomes.



We are an endorsed training provider with Skills for Care, an Investors in People silver status organisation We are also an accredited Edexcel (Pearson) centre and Highfield awarding body for compliance centre.

Join us

There are 2 ways you can apply to book a place on one of our courses:

- 1. Complete our online booking form www.creativesupport.co.uk/training-page/external-training-application/
- 2. Call or email us to request a booking form and return the completed form by post, fax or email

Once we have received your booking form we will email you to confirm your place. If the course is full and we are unable to allocate you a place we will notify you. Payment can be made on the day or we can invoice you after the course. Payments must be made within 30 days of receiving the invoice.

Refreshments are provided throughout the day. Lunch is not provided.

Find Us

All courses listed are based at our training Academy at Mansion House, Stockport Town Centre, unless otherwise specified. We are 10 minutes walk from Stockport Train station and Stockport bus station.

Creative Academy
Wellington House
131 Wellington Road, Stockport
SK1 3TS
0161 238 7664
training@creativesupport.co.uk











In-House Training

Any courses with the provider code CS in the provider column can be offered as an in-house training course. If you have a large number of staff this can be more cost effective and gives you control over when and where the course takes place. We can also put together and deliver bespoke courses specifically designed to meet your needs and the needs of your organisation.

Half day course: £350 (£23.33 per person) Full day course: £600 (£40 per person)

Bespoke half day course: £400 (£26per person) Bespoke Full day course: £800 (£53 per person)



Provider Key

CS- Creative Support HVN- Hearing Voices Network

Contact Us

www.creativesupport.co.uk/training-page

Tel: 0161 238 7664 Fax: 0161 228 0560

Email: Training@creativesupport.co.uk or Nazia.maqsood@creativesupport.co.uk









| Course Title | Provider | Fee* | Course Length | Time | Dates |
|--|---------------|--------|---------------|----------------------|---|
| Learning Disability & | Autism | | | | |
| Learning Disabilities | CS | £80 | 1 day | 9.30am - 5.00pm | 2019 6th June, 13th September, 2nd December 2020 4th March |
| Positive about Autism | CS | £80 | Full day | 9.30am - 5.00pm | 2019 24th May, 4th October, 6th December, 2020 28th February, 23rd April |
| Course Title | Provider | Fee* | Course Length | Time | Dates |
| Older People's Service | es & Clinical | Skills | | | |
| Living well with Dementia- Positive Support Model (online course) | CS | | 2 hours | 2 hours | 2019 28th May-5th June, 4th July-3rd August, 8th August-29th September, 3rd October-28th October, 3rd November-28th November, 4th December-29th December 2020 5th January–30th January, 5th February -30th February, 4th March-29th March, 3rd April-28th April |
| Working with Older people | CS | £40 | Half day | 1pm-5.00pm | 2019 13th June, 5th September, 9th December 2020 5th March |
| Falls Prevention and Management | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Catheter Care | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Stoma Care | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information. |
| Pressure Injuries and tissue viability | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Continence Management | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information. |
| Dysphagia and Swallowing Support | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information. |





^{*}All fees listed are per person

| Course Title | Provider | Fee* | Course Length | Time | Dates |
|--|----------|------|---------------|----------------------|--|
| Older People's Service | | | | | |
| Nutrition and Hydration | cs | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information. |
| Personal Care needs | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information. |
| Buccal Midazolam Administration | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| STOMP (Stop over medication of people with LD) | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Stroke Awareness (CVA and TIA) | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information. |

^{*}All fees listed are per person







Achievement

| Course Title | Provider | Fee* | Course Length | Time | Dates |
|-----------------------------------|----------|--------------------------|---------------|----------------------|--|
| Mental Health Suite | | | | | |
| Mental Health & Dual Diagnosis | CS | £80 | 1 day | 9.30am - 5.00pm | 2019 5th July, 3rd September, 4t December 2020 16th March |
| Affective Disorders | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information |
| Mental Health First Aid | CS | Under develo pment | Full day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Hearing Voices | HVN | £80 | Full day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Assessment & Support Planning | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information. |
| Schizophrenia | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information. |
| Working with Substance Misuse | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information. |



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Achievement

| Course Title | Provider | Fee* | Course Length | Time | Dates | | | | |
|--|----------|----------------------------------|---|---------------------------------|---|--|--|--|--|
| Health & Safety | | | | | | | | | |
| Food Safety and Infection Control | CS | £80 | Full day | 9.30am-5.00pm | 2019 13th May, 13th June, 22nd July, 5th August, 6th September, 17th October, 25th November, 2nd December 2020 22nd January, 18th February, 5th March | | | | |
| Working with all Service Users | | | | | | | | | |
| Safeguarding People at risk & Mental Capacity Act and Deprivations of Liberty Safeguards | CS | £80 | Full day | 9.30am-5.00pm | 2019 9th May, 24th May, 11th June, 26th June, 7th July, 9th July, 20th August, 9th September,8th October, 24th October, 14th November, 12th December, 19th December 2020 14th January, 3rd February, 12th March, 20th March | | | | |
| First Aid & Basic Life Support | CS | half day £80 for | Half day This course runs alongside Moving & Handling as a full day course. First aid will take place in the morning session unless stated otherwise | 9.30am-12.30pm 1.00pm-4.00pm | 2019 10th May (pm), 15th May (pm), 20th May (pm), 5th June (am), 20th June (am), 9th July (am), 17th July, 24th July, 1st August (am), 19th August (am), 21st August (am), 4th September (am), 12th September (am), 19th September (am), 24th September (am), 7th October (am), 23rd October (am), 6th November (am), 11th November (am), 20th November (am), 26th November (am), 5th December (am), 16th December (am), 20th December (am), 20th January (am), 20th January (am), 6th February (am), 12th February (am), 19th February (am), 4th March (am), 9th March (am) | | | | |
| Administration of Medication (accredited by RPS) | CS | £80 | Full day | 9.30am-5.00pm | 2019 10th May, 15th May, 21st May, 4th June, 12th June, 21st June, 27th June, 4th July, 10th July, 15th July, 23rd July, 5th August, 13th August, 21st August, 29th August, 2nd September, 10th September, 18th September, 26th September, 10th October, 16th October, 22nd October, 31st October, 5th November, 13th November, 18th November, 28th November, 6th December, 11th December, 17th December 2020 7th January, 15th January, 23rd January, 31st January, 4th February, 10th February, 19th February, 27th February, 2nd March, 11th March, 19th March, 24th March | | | | |
| Moving & Handling | CS | half day course £80 for | Half day This course runs alongside First Aid and basic life support as a full day course. Moving & Handling will take place in the afternoon unless otherwise stated | 1.00pm-4.00pm | 10th May, 15th May, 20th May, 5th June, 20th June, 9th July, 17th July, 24th July, 1st August, 19th August, 21st August, 4th September, 12th September, 19th September, 24th September, 7th October, 23rd October, 6th November, 11th November, 20th November, 26th November, 5th December, 16th December, 20th December 2020 8th January, 20th January, 6th February, 12th February, 19th February, 4th March, 9th March | | | | |

| Course Title | Provider | Fee* | Course Length | Time | Dates |
|---|----------|------|---------------|---------------|---|
| Management Trainin | g | | | | |
| Coaching & Mentoring | CS | £80 | Full day | 9.30am-5.00pm | 2019 14th August 2020 25th February |
| How to Manage Effectively | CS | £80 | Full day | 9.30am-5.00pm | 2019 15th July, 22nd October 2020 29th January |
| Medication Observation for Senior Staff | CS | £80 | Full day | 9.30am-5.00pm | 2019 15th August 2020 22nd January |
| The Three Conversations Model | CS | £40 | Half day | 1.00pm-4.00pm | 2019 18th September 2020 22nd January |

^{*}All fees listed are per person









Achievement

| Course Title | Provider | Fee* | Course Length | Time | Dates |
|---|----------|------|---------------|----------------------|---|
| Training available on | request | | | | |
| Epilepsy Awareness | CS | £40 | Half day | TBC | Available on request. Please contact the Learning & Development team for more information |
| Prevention and Management of Constipation | CS | £40 | Half day | TBC | Available on request. Please contact the Learning & Development team for more information |
| Diabetes Awareness | CS | £40 | Half day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information |
| Mental Health First Aid | CS | TBC | Full day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Schizophrenia | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information |
| Working with Substance Misuse | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information |
| Personality Disorder | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information |
| Code of Conduct & Professionalism | CS | £80 | Full day | 9.30am-5.00pm | Available on request. Please contact the Learning & Development team for more information. |
| Hoarding | CS | £40 | Half day | TBC | Available on request. Please contact the Learning & Development team for more information. |
| Sex & Sexuality | CS | £40 | Half day | TBC | Available on request. Please contact the Learning & Development team for more information. |

^{*}All fees listed are per person







| Course Title | Provider | Fee* | Course Length | Time | Dates |
|--|----------|------|---------------|----------------------|---|
| Computer Training | | | | | |
| Basic Computer Skills for Beginners | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Excel (Microsoft Office Foundation) | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Excel (Microsoft Intermediate) | CS | £40 | Half day | Under Development | Available on request. Please contact the Learning & Development team for more information |
| Outlook (Microsoft Office- Email, calendars) | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Word (Microsoft Office) foundation | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |
| Word (Microsoft Office) Intermediate | CS | £40 | Half day | Under development | Available on request. Please contact the Learning & Development team for more information |

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E-Learning

Our E-learning programme aims to support your professional development at your own pace. We offer a wide range of E-learning courses that you can complete in order to refresh your essential training or to increase your knowledge about other health and social care topics. The E-learning training provides the same learning outcomes as our classroom based training and runs for a specific period of time.

How do I apply for an E-learning course?

You will need to complete an application form. This includes providing an individual e-mail address.

When do E-learning courses take place?

E-learning courses run almost every month. You can find a list of dates on the training calendar.

How long do I get to complete the course?

You have two weeks to complete the course.

Where do I complete the E-learning course?

You complete the e-learning course on a computer at your place of work or at home. The e-learning course takes place on the internet. You will receive an e-mail the day before the course is due to start with the website address and your login details to access the course.

Do I need to complete the course in one go?

No, you can log in and out of the e-learning as many times as you need to and the last page you viewed will be bookmarked. You must complete the course by the end of the two week period though.

How long does an E-learning course take?

This will depend on the course you are completing and your pace. Most of our e-learning courses take between 1 to 3 hours to complete.

Will I receive a certificate?

Yes, your certificate can be printed off once you have completed and passed the course.

| E-Learning Courses | | | | | |
|--|----|-----|--------------------|---|---|
| Mental Capacity Act, Deprivation of Liberty Safeguards (DoLS) | CS | £30 | 2 hours approx. | Distance Learning Course is available to complete at any | 2019 28th May-5th June, 4th July-3rd August, 8th August-29th September, |
| Moving & Handling | CS | £30 | 2 hours approx. | time during the period stated An e-mail address must be provided | 3rd October-28th October, 3rd November -28th November, 4th December-29th December |
| Information Governance | CS | £30 | 2 hours approx. | by the learner Learners must complete an end of | |
| Safeguarding of People at Risk | CS | £30 | 2 hours approx. | course test to pass | 3rd April-28th April |
| Positive about Autism | CS | £30 | 2 hours approx. | | |

^{*}All fees listed are per person





E-Learning Courses

| Manual handling for non CS £30 2 hours approx. Distance Learning 2019 | |
|---|----------------|
| 29th May 5th June 4th July | Ord |
| CS £30 2 hours approx. Course is available to complete at any 28th May-5th June, 4th July August, 8th August-29th September, 3rd October-28th October, | 9th er, 3rd |
| Manual Handling for Non CS £30 2 hours approx. time during the two week period November-28th November, December-29th December 2020 | |
| Understanding Learning CS £30 2 hours approx. Disabilities An e-mail address must be provided by the learner 10th- 23rd January 10th-23rd March | |

| Diabetes Awareness | CS | £30 | 2 hours approx. | Distance Learning | 2019 |
|--------------------------------|----|-----|-----------------|--|--|
| Epilepsy Awareness | CS | £30 | 2 hours approx. | Course is available to complete at | 28th May-5th June, 4th July-3rd August, 8th August-29th September, |
| Understanding Mental Health | CS | £30 | 2 hours approx. | any time during the two week period | 3rd October-28th October, 3rd November-28th November, 4th December-29th December |
| | | | | An e-mail address must be provided by the learner | 2020 10th- 23rd January 10th-23rd February 10th-23rd March |
| | | | | | |

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Please visit http://www.creativesupport.co.uk/creative-academy/ learning-development/training-for-external-delegates/

Contact Us

Creative Support Ltd Wellington House 131 Wellington Road Stockport **SK1 3TS** 0161 238 7664 training@creativesupport.co.uk

This information is also available in other formats - large print, Braille, audio, easy-read and other languages are all available on request. Please contact the marketing team on 0161 236 0829 to discuss your requirements.

http://www.creativesupport.co.uk/creative-academy/















Approved HABC Centre















Contact Us

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